

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

October 12, 2006

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Division of Occupations and Professions, Frankfort, KY on September 14, 2006.

MEMBERS PRESENT

Natalie Tinsley
Shara Page
Christianne Janes
Ruth Korzenborn

OCCUPATIONS AND PROFESSIONS STAFF

Jeff Boler, Board Administrator
Wendy Satterly, Admin. Section Supervisor
Claude Wagner, Division Director

MEMBERS ABSENT

Susan Poston
Kerry Robertson

OTHERS

Jim Grawe, Office of the Attorney General

Natalie Tinsley, board chairman, called the meeting to order 9:13 AM.

Approval of Minutes

Minutes of the September 14, 2006 meeting were presented for the Board's review. Christianne Janes made a motion to approve the minutes as presented. The motion, seconded by Ruth Korzenborn, carried.

Financial Statements

The Board reviewed the financial statement for the month ending August 31, 2006. After review, Shara Page made a motion to accept the financial statements as presented. Motion, seconded by Christianne Janes, carried.

Licensure Status Report

A licensure status report for the month of September was provided for the member's information. The report showed that there were 1523 active OTs and 376 active OTAs along with 370 OTs and 33 OTAs certified to practice Deep Physical Agent Modalities.

Director's Report

Mr. Wagner gave an updated on the progress of the division imaging system.

New Business

The board reviewed a recommendation by the division staff on a records retention schedule. After discussion, Ruth Korzenborn made a motion to approve the schedule, pending a change that would set the retention schedule for renewal applications to two years, as opposed to the one year recommendation. The motion, seconded by Shara Page, carried.

The board discussed the approval of workshops from DPAM education providers. Christianne made a motion that a regulation be drafted that would set a limit of one year for each approved course.

Providers would, therefore, be required to submit a new application on a yearly basis. The motion, seconded by Ruth Korzenborn, carried.

Shara Page made a motion to go into executive sessions to discuss complaints. The motion, seconded by Ruth Korzenborn, carried.

Complaints

Pending Complaints

| | | |
|------------|------------------------------|-----------------------------|
| OT-2003-01 | Settlement Agreement Pending | Case Mgr- Dale Lynn |
| OT-2005-02 | Settlement Agreement Pending | Case Mgr- Christianne Janes |
| OT-2005-05 | Formal Hearing TBS | Case Mgr- Natalie Tinsley |
| OT-2005-08 | Investigation Pending | Case Mgr- Christianne Janes |
| OT-2005-09 | Investigative Report | Case Mgr- Shara Page. |

The board reviewed the recommendation of the case manager for complaint #2005-08. After discussion, Shara Page made a motion to schedule a formal hearing. The motion, seconded by Ruth Korzenborn, carried.

Christianne Janes made a motion to come out of executive session. The motion, seconded by Ruth Korzenborn, carried.

Application Approval

Shara Page made a motion to approve the applications as presented. The motion, seconded by Christianne Janes, carried.

OTA/L Temporary Permit – Jessica Bruce

OT/L – Caree Cline, James Hill, Peggy Wittman

OTA/L – Constance Greenwell, Jennifer Westwood, Mavis Aslinger, Jennifer Rylen

DPAM Application Approval

Christianne Janes made a motion to approve the DPAM applications as presented. The motion, seconded by Shara Page, carried.

Supervisor Certifications – James Click, David Smith

Continuing Education Approval

A motion was made by Ruth Korzenborn to approve requests of continuing education courses as reviewed for today's meeting. The motion, seconded by Christianne Janes, carried.

Approved Courses:

1. *Evaluation and Treatment of Geriatric Gait Issues*, approved for 6 hours.
2. *Management of the Adult Client with Dizziness and / or Imbalance*, approved for 7.5 hours.

Approval of Travel and Per Diem

A motion was made by Christianne Janes to approve travel and per-diem for today's meeting. The motion, seconded by Shara Page carried.

Adjournment

With all business completed, the meeting adjourned at 10:30 a.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. November 9, 2006 at the Division of Occupations and Professions, Frankfort, KY.

Approved by the Board.

Board Chair